



Caribbean American Phoenix Carnival Cultural Organization of AZ

P O Box 1594 Avondale, AZ 85323

phoenixcaribbeancarnival.org phoenixcarnivalaz@gmail.com

Meta:<https://www.facebook.com/With.pleasuAZMas>

IG: Capazsocialmediaconnect X: PHXCarnivalAZ

TikTok: www.tiktok.com/@capazsocial

(602) 50-CAPAZ ([502-2729](tel:502-2729))

Phoenix Caribbean Carnival Parade Packet 2024

Parade Invitation

“Sharing Our Caribbean Cultures”

We Want You...

...to participate in the **Phoenix Caribbean Carnival 2024 Parade!** Whether you are a masquerade band, a musical group, a dance troop, a civic organization, car or motorcycle club, horse unit, or cultural group, your participation is equally important so please submit your paperwork at your earliest convenience to ensure your spot in the parade and a first class production.

Within the attached Parade Packet, you will find: Information, an Application/Registration form, a Release and Waiver form, and the Parade Rules, Regulations, and Safety Requirements.

Details regarding staging area location, parade route, logistics, prize categories, judging criteria and prizes, and other information will be sent to you after confirmation that your information has been received and will be available on our Meta (Facebook) and Website site (see above) as well.

Please be sure to complete all sections of the Application/Registration Form applying to your entry in its entirety. Failure to do so may result in a delay in processing your entry. Be sure to keep a signed copy of the Registration/Application Form and the Release and Waiver for your records.

If you have additional questions not addressed in this Parade Packet or in the information to be mailed to you after your entry is confirmed, please email phoenixcarnivalaz@gmail.com. Again, thank you for your participation and cooperation as we put forth a team effort to ensure a successful Phoenix Caribbean Carnival 2024 Parade.

Regards,

Caribbean American Phoenix Carnival Cultural Organization of AZ (CAPAZ)



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Parade Information

THEME: “*Sharing Our Caribbean Cultures*”

ENTRY DUE DATE: Wednesday, October 23, 2024

PARADE DATE: Sunday, November 10, 2024

TIME: Staging – 9:00 AM
Step Off - 10:30 AM
Proceed,
End of Parade - Noon

REGISTRATION FEE: \$50

MUSIC/WATER: You must provide your own music and water! Be sure to include your people and vehicles providing music and water in the application.

FURTHER DETAILS: Details regarding staging area location, parade route, logistics, prize categories, judging criteria, prizes, and other information will be sent to you after confirmation that your information has been received and will be available on Meta (FaceBook,) www.Facebook.com/With.pleasuAZMas and on our website: www.phoenixcaribbeancarnival.org

MEETING: A representative from every parade entrant must attend a mandatory pre-parade informational meeting date and time TBA to be held at Burton Barr Central Library, 1221 N Central Avenue, Phoenix, AZ 85004, room TBA.

MAIL COMPLETED FORM to:

CAPAZ

P O BOX 1594

Avondale, AZ 85323

or

You may email the forms to phoenixcarnivalaz@gmail.com.

PLEASE NOTE: The event coordinators do have the right to reject any entry if the maximum entry limit has been reached or if the entry is not deemed appropriate to this event.



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Parade Application/Registration Form

“Sharing Our Caribbean Cultures”

Name of organization or company

Name of contact person in charge of entry

Address

Telephones Work

Cell

Home

Email(s)

Type of Entry:

_____ Mas Band

_____ Non-Mas Band

MAS BAND ENTRIES ONLY:

Theme/Portrayal

Sections:

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

Approximate number of persons: _____ Approximate number of vehicles: _____

Music on the Road: _____ DJ _____ Musicians _____ Other

Name of Band Leader

Name of Band Designer

Please check the category for which you are registering:

___ Band ___ King ___ Queen ___ Individual ___ Jr. King ___ Jr. Queen ___ Moko Jumbie



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NON-MAS BAND AND SERVICE/NON-PROFIT ENTRIES ONLY:

Approximate number of persons: _____ Approximate number of vehicles: _____

Music on the Road: _____ DJ _____ Musicians _____ Other _____

Name of Band Leader

Name of Band Designer

Please check the category for which you are registering:

____ Drummers ____ Steel Band ____ Soca/Reggae Band ____ Marching Band

____ Float ____ Car/Motorcycle ____ Horse ____ Dance

____ Cultural ____ Other

If "Other" describe _____

All entries please complete:

Length, width and height of portrayal _____

Physical description (explain what your entry will look like) _____

How much space in the staging area will you require? _____

Do you wish to be judged? ____ YES ____ NO

Announcer Description (Enter the information you want announced from the reviewing stand. Limit 200 words. Use back if necessary. Include Band Leader name, designer name, names of people to be announced, descriptions you wish included, age of participants, anything of note or special about your group that you wish to be announced.)



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Release and Waiver

“Sharing Our Caribbean Cultures”

MEDIA RELEASE: In consideration of the Caribbean American Phoenix Carnival Cultural Organization (the “Organization”) and the City of Phoenix (the “City”) agreeing to interview me and/or photograph me and/or my property, I hereby grant my consent to the Organization and the City in perpetuity to use, reuse, sell, edit, excerpt, publish, republish, individually or in conjunction with other material of any kind, my name and my likeness, my photograph and any other reproductions of me and/or my property, including my features, with or without my name, together with any alterations or additions thereto (collectively, the “Material”) for any publishing, editorial, promotion, advertising, trade, business or other purposes whatsoever, except for the endorsement of my product. This Consent applies to the use, reuse, sale publications or reproductions of the Material in all communication mediums. The Organization and the City may exercise its right granted herein in any way it sees fit without limitation, reservation, or payment of any fee.

A.R.S 1 602.A.9: Notice is hereby given to A.R.S 1 602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Recreational activities and programs may be video recorded and, as a result, children present may be subject to such taping. Signature by parent(s) or guardian(s) give the Organization and the City written consent for video taping and recording, and the Organization and the City will assume that the rights afforded parents pursuant to A.R.S 1 602.A.9 have been waived.

ATTENDEE WAIVER: I, _____, do hereby release, waive, and discharge CAPAZ and the City of Phoenix in connection with my/our participation in the Phoenix Caribbean Carnival 2024. I knowingly enter into the agreement and understand the significance and consequences. I understand that as a participant, I can be injured by a fall, actions or inactions of other participants or bystanders, imperfections in the stage, stairs, sidewalks, or curbs, and all other hazards. I enter into this release and waiver on behalf of myself and my heirs, descendants, ancestors, dependents, executors, administrators, and assigns.

IT IS MY SPECIFIC INTENT TO RELEASE THE CARIBBEAN AMERICAN PHOENIX CARNIVAL CULTURAL ORGANIZATION OF ARIZONA AND THE CITY OF PHOENIX FROM ANY LIABILITY WHATSOEVER IN CONNECTION WITH ANYONE AND/OR MYSELF IN MY GROUP OF ENTERTAINERS.

Print: _____ Signature: _____

Dated this _____ day of _____, 2024.

Thank you for your participation in the parade!



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Parade Rules, Regulations And Safety Requirements

“Sharing Our Caribbean Cultures”

Safety is a prerequisite to achieve a successful Parade!

1. Parade entries must be value-neutral, secular, and may not represent the specific political interest or ambitions of any political party or candidate.
2. Only a parade participant on foot may hand candy and other parade tokens directly to parade spectators. A parade participant may not hand out or throw candy or other parade tokens from a parade unit, regardless of whether the unit is stationary or moving. A parade participant or unit driver may not accept any items from parade spectators at any time.
3. No ticker tape or confetti will be used on the actual parade route by parade participants during the parade due to the creation of fire hazards, engine air-intake problems and clean-up costs.
4. If horse or other animals are entrants in the parade, the entrant must provide a pooper-scooper to clean up behind the animals. These entries are also required to clean the staging and de-staging areas.
5. Only animals under the strict leash or bridle of a qualified animal handler will be permitted in the parade. The identified animal handler and his/her parade unit sponsor will bear responsibility for any and all damages and injuries resulting from negligence or act of God incidents regarding the animal in question.
6. All owners and drivers of parade-related vehicles, and all other parade participants are bound by the parade entry registrant's signature on the Release and Waiver form protecting the Caribbean American Phoenix Carnival Cultural Organization of AZ (CAPAZ) and the City of Phoenix and which is included as part of this Application/Registration Packet.
7. Parade participants will not jump from or onto a float or motorized vehicle. No one is allowed on top of the tractor or in the space between the tractor and the trailer.
8. No tandem trailers or other trailers, where the wheels are in the center of the trailer, are allowed for units that have people on them.
9. All materials used for parade floats must be flame retardant and in compliance with City ordinance and parade code and standards.
10. The hitch used to attach a float to the pulling vehicle will be factory “receiver” type or welded pickup style bumper. No “bolt-on” type hitches will be allowed. When using a large truck, a “drop hitch” must be used and should be at least 12” from hitch to the ground.
11. Generators or other equipment that use flammable fuel will not be allowed on the float itself, unless approved in writing by the Fire Department. Generators used to supply electricity to the float



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should be put in the bed of the pickup or hauling devices at least three feet from the float body. All generators must be grounded. Do not refuel generator while motor is running.

12. All generators, speakers or other equipment shall be adequately and appropriately secured to preclude any movement when a moving truck applies brakes or acceleration.
13. All trucks shall be enclosed with wooden or metal safety rails a minimum of 42” high. Only musicians and approved personnel are allowed in the enclosed area of the truck or trailer. All float participants standing on floats or any other motorized vehicles must wear safety belts or have hand holds or vertical stanchions (mounted to the float chassis with a u-shaped piece welded to the top bracket) or back supports securing them in place while the float or vehicles are in motion.
14. All drivers of floats or motorized vehicles must provide proof of vehicle liability insurance and a valid Arizona Drivers License 48 hours before the parade to CAPAZ. All drivers must have in their possession a valid Drivers License as appropriate.
15. A float can be no wider than 12 feet while in the parade or 8 feet while being towed without permit and police escort anywhere else in the City. In height, the tallest part of the deck people can stand on is to be no taller than 4 feet from the ground. No prop or item added to the deck can be taller than 12 feet from the top of the highest point to the ground.
16. At least one ABC fire extinguisher and a First Aid Kit are to be located within easy access on each float.
17. Only one individual shall be permitted to give directions to the driver. CAPAZ Official Marshals and/or Event Officials RESERVE THE RIGHT and are authorized to provide direction to the driver.
18. The Fire Department will inspect floats before the parade. If there are no fire extinguishers on board, or if the float is made of flammable materials, or there is some other violation, the float will be red-tagged and not allowed in the parade until these items are corrected.
19. The Police Department and Fire Department may exercise the authority to “veto” any aspect of the parade that they feel poses an unreasonable risk of injury or danger to the public. While exercise of this veto should be prudent, and certainly permit event producers to revise any objectionable part of a plan, public safety must ultimately be the responsibility of the Police and Fire/Rescue Departments and related Public Agencies.
20. CAPAZ wishes to remind all participants that consumption of alcohol is strictly prohibited in the parade staging area, route, and de-staging area.

Failure to abide by these Rules, Regulations, and Safety Requirements may result in:

1. The immediate removal of the participant and/or parade unit from the parade.
2. The disqualification of the parade participant’s and/or sponsoring organization’s eligibility to receive parade prizes, including trophies and cash awards.
3. The issuing of citations to and/or the filing of criminal charges against or the arrest of the responsible participant and/or person driving the parade unit.
4. The disqualification of the parade participant’s and/or sponsoring organization’s or group’s eligibility to participate in future CAPAZ Parades.